	Document Reference SFDN - G - PL - 0029	Revision: A Issue Date: 01/11/2017 Expiry Date: 01/11/2022 Pages: Page 1 of 2
Document Title: Guidelines for Fundraising Compliance Statement		

## Public Compliance Statement

As a charity seeking donations from the public we The Saoirse Foundation aim to comply with the Guidelines for Charitable Organisations on Fundraising from the Public

The Saoirse Foundation is committed to complying with the Guidelines for Charitable Organisations on Fundraising from the Public and has formally discussed and adopted the Guidelines at a meeting of the governing body.

The Saoirse Foundation confirms its commitment to the principles set out in the Guidelines for Charitable Organisations on Fundraising from the Public by a statement to that effect in its annual report.

The Saoirse Foundation has a Donor Charter which is consistent with the Guidelines for Charitable Organisations on Fundraising from the Public.

The Saoirse Foundation regularly monitors compliance with the Guidelines for Charitable Organisations on Fundraising from the Public and compliance reports are received regularly by the governing body.


The Saoirse Foundation considers the Guidelines for Charitable Organisations on Fundraising from the Public when planning all fundraising activity.

The Saoirse Foundation provides honest, open, accountable and transparent disclosure when fundraising from the public.

The Saoirse Foundation has appointed a member of the Head of Fundraising to be responsible for compliance with the Guidelines for Charitable Organisations on Fundraising from the Public.

The Saoirse Foundation ensures that fundraising staff are provided with information and training on the Guidelines for Charitable Organisations on Fundraising from the Public and its implementation.

The Saoirse Foundation has a feedback and complaints procedure consistent with the Guidelines for Charitable Organisations on Fundraising from the Public. Feedback is recorded for review by relevant staff including the CEO and governing body. Feedback is responded to promptly and appropriately. This form is located on our website [www.saoirsefoundation.com](http://www.saoirsefoundation.com)

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The Saoirse Foundation prepares financial reports consistent with the requirements of the Charities Act 2009, SORP FR102 and the Charities Regulator which include a statement concerning the extent to which control of the organisation is independent of its funding sources.

The Saoirse Foundation ensures that all donations are tracked and recorded and complies with data protection requirements.

The Saoirse Foundation is accessible to the public through a number of readily available contact options.

What to do if you have feedback

If you do have a comment about any aspect of our work, you can contact The Saoirse Foundation in writing or by telephone. In the first instance, your comment will be dealt with by our Chief Executive. Please give us as much information as possible and let us know how you would like us to respond, providing relevant contact details.

Write to:

The Chief Executive,  
 Mr Tony Heffernan,  
 The Saoirse Foundation,  
 2 James Street,  
 Tralee, Co Kerry

We are open 5 days a week from 9.00 am to 5.00 pm, and closed between 1.00 pm and 2.00pm each day.

If you've any queries or concerns, you can contact us by telephone Monday to Friday, 8:30am – 4.30 pm, on [083 00 44 444](tel:0830044444) or by email at [info@saoirsefoundation.com](mailto:info@saoirsefoundation.com) or drop by our main office at 2 James Street Tralee, Co Kerry